Bolsover District Council

Executive

3rd November 2014

Information Requests - April to September 2014

Report of the Information & Engagement Manager

This report is public

Purpose of the Report

 To provide information on requests made under the Freedom of Information Act 2000, Environmental Information Regulations 2004 and Data Protection Act 1998 for the period 1st April 2014 to 30th September 2014.

1 Report Details

Freedom of Information and Environmental Information Requests

1.1 Volumes

- > 276 Freedom of information (FOI) requests
- ➤ 34 Environmental information requests (EIR)
- > 310 Requests received in total for processing

Table A provides a breakdown of requests by department. Please note that some requests are sent to more than one department so the volumes will not tally with the number of actual requests above.

1.2 **Performance**

Target: 100% of requests to be responded to within 20 working days.

➤ All requests (310) responded to within 20 working days.

1.3 Other Information

Table B provides a summary of the FOI requests received by date order.

For this period we have received multiple requests for information which we regularly publish on our website – new businesses becoming liable for business rates (13 requests), business rate accounts in credit (11 requests) and details of public health funerals (7 requests).

Table C provides a summary of the EIR requests received by date order. Please note that the summary does not contain the 29 requests for Con 29 questions i.e. property search information.

Data Protection Requests

1.4 We receive requests from individuals seeking their own personal data (subject access requests) and requests from third parties seeking personal data under one of the subject access exemptions listed under the Data Protection Act 1998.

1.5 Volumes

- > 6 Subject Access requests received
- > 10 Third party requests received for personal data held

1.6 **Performance**

All responded to within 40 calendar days – the prescribed timescale within the Act

2 Conclusions and Reasons for Recommendation

- 2.1 Request volumes continue to rise. We have received an additional 92 requests for information when comparing to the same period for 2013/14 (237 requests). This represents an increase of 39%.
- 2.2 Two new additional datasets (New Business Rate Account Registrations and Business Rate Account Listing for Occupied Properties) are now routinely published on our website in response to frequent requests for this information.
- 2.3 This is an information report to keep Members informed of volumes and trends regarding information requests.

3 Consultation and Equality Impact

3.1 Not applicable

4 Alternative Options and Reasons for Rejection

4.1 Not applicable

<u>Implications</u>

5.1 Finance and Risk Implications

None

5.2 <u>Legal Implications including Data Protection</u>

None

5.3 <u>Human Resources Implications</u>

None

6 Recommendations

6.1 That the report be received

7 <u>Decision Information</u>

| Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards) | No |
|---|---|
| District Wards Affected | None |
| Links to Corporate Plan priorities or Policy Framework | Providing excellent customer focused services Compliance with our Access to Information Policy |

8 <u>Document Information</u>

| Appendix No | Title | | | | |
|---|--|--------------|--|--|--|
| Table A Table B Table C | Information Requests by Department April to September 2014 FOI Summary by date (April to September 2014) EIR Summary by date (April to September 2014) | | | | |
| Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers) Not applicable | | | | | |
| Report Author Contact Number | | | | | |
| Kath Drury – Inf | ormation & Engagement Manager | 01246 242280 | | | |

Report Reference -

Table A: Information Requests by Department April 2014 to September 2014

| Department/Section | April 2014 to September 2014 | | | |
|------------------------|------------------------------|-------------|------------|---------------|
| | No. of | Freedom of | Data | Environmental |
| | requests | Information | Protection | Information |
| Chief Executive and | 5 | 4 | 1 | |
| Partnership Team | | | | |
| Human Resources & | 24 | 22 | 2 | |
| Payroll | | | | |
| Legal | 18 | 14 | 4 | |
| Governance | 6 | 4 | 2 | |
| Customer Service & | 74 | 71 | 3 | |
| Improvement | | | | |
| Financial Services | 26 | 25 | 1 | |
| Contact Centres | 6 | 4 | 2 | |
| Revenues & Benefits | 80 | 66 | 14 | |
| Shared Procurement | 7 | 6 | 1 | |
| Unit | | | | |
| Shared ICT | 22 | 21 | 1 | |
| Economic Development | 31 | 27 | 4 | |
| (Regeneration) | | | | |
| Planning | 40 | 15 | 4 | 21 |
| Environmental Health | 73 | 44 | 5 | 24 |
| Leisure | 15 | 13 | 2 | |
| Streetscene Services | 17 | 16 | 1 | |
| Community Safety | 8 | 5 | 3 | |
| Housing | 34 | 25 | 9 | |
| BCN (Building Control) | 32 | 4 | 1 | 27 |
| Audit | 1 | 1 | | |
| Totals | 519 | 387 | 60 | 72 |

| | | Table B - Freedom of Information | n Requests by d | ate | |
|------------------|------------|--|-----------------------------------|-------------------------------------|--------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 01/04/2014 | F/001/1415 | A list of off-licence premises operating in our borough | Environmental Health (Licensing) | 8 | Yes – link to website provided |
| 02/04/2014 | F/002/1415 | List of venues in which Licensing restrictions prevent the use of glassware in their premises | Environmental Health (Licensing) | 7 | No information held |
| 03/04/2014 | F/003/1415 | Information on meals served at staff canteen or cafe | Customer Service & Improvement | 2 | No information held |
| 03/04/14 | F/004/1415 | Budget available for Discretionary Housing Payments for 2013/14. Number of applications received and refused | Benefits | 9 | Yes |
| 03/04/14 | F/005/1415 | Information on homes BDC have bought and whether BDC plan to buy any in 2014/15 | Housing Strategy Legal | 7 | Partially, some information not held |
| 04/04/14 | F/006/1415 | Information on Grounds Maintenance and Landscaping for 2013 | Streetscene | 8 | Partially, some information not held |
| 04/04/14 | F/007/1415 | Information on Pet Shop Licensing | Environmental Health (Commercial) | 11 | Yes |
| 04/04/14 | F/008/1415 | List of all new NDR accounts since 1st January 2014 to present | Revenues | 8 | Yes |
| 03/04/14 | F/009/1415 | List of animal boarding services (kennels/catteries/home-boarders) that are currently licensed by BDC | Environmental Health (Commercial) | 9 | Yes - link to website provided |
| 07/04/14 | F/010/1415 | Under the Dangerous Wild Animal Act 1976 how many animals (breeds) that are legally deemed dangerous have an annual licence from council | Environmental Health (Commercial) | 9 | Partially, some information not held |
| 07/04/14 | F/011/1415 | Copy of the Bolsover 2014/15 budget to understand council tax bill | Finance Revenues | 16 | Yes - link to website given |

| | | Table B - Freedom of Information | <u> </u> | | |
|------------------|------------|--|---|-------------------------------------|--------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 07/04/14 | F/012/1415 | Copies of all expenses submitted for Cllr's Watts/Gilmour/Reid plus all expenses paid centrally i.e. hotel, rail tickets etc that haven't been claimed by the individual) for April 2013 to March 2014 inclusive | Human Resources & Payroll, CEPT, Governance | 18 | Partially, some not held |
| 07/04/14 | F/013/1415 | List of current un-presented business rates refund cheques that remain un-presented 3 months after date of issue and refund cheques that are out of date | Revenues | 10 | Yes |
| 07/04/14 | F/014/1415 | Current overpayment/credit shown if credit balance has not been carried forward and accounts where a write on has been used since 1st April 2000 | Revenues | 10 | Yes plus link to website given |
| 07/04/14 | F/015/1415 | How many recipients of housing benefit in area, living in properties owned by private landlords, number of private landlords with more than one dwelling with tenants in receipt of HB and list of landlords and total income they receive from HB | Benefits | 10 | Partially, some information not held |
| 07/04/14 | F/016/1415 | Information on sickness absence in last financial year April 2013 to March 14 | Human Resources & Payroll, Finance | 11 | Partially, some information not held |
| 07/04/14 | F/017/1415 | How many distinct lines of business applications we maintain and use to support delivery of local government services | Customer Service & Improvement, ICT | 13 | Yes |
| 08/04/14 | F/018/1415 | A list of all premises who have the sale of alcohol by retail on their premises | Environmental Health (Licensing) | 12 | Yes |

| | Table B - Freedom of Information Requests by date | | | | | |
|------------------|---|--|--|-------------------------------------|---|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released | |
| 09/04/14 | F/019/1415 | With effect from 01/04/14 a list of billing authority ref number, address and rateable value of all properties with a rateable value below £18,000 which are in receipt of various reliefs | Revenues | 14 | Yes | |
| 09/04/14 | F/020/1415 | Information on streetlights | Customer Service & Improvement (Contact Centres) | 14 | No information held (DCC) | |
| 09/04/14 | F/021/1415 | List of all businesses that have become liable for NDR between the dates of 25th March 2014 to 8th April 2014 | Revenues | 14 | Yes | |
| 09/04/14 | F/022/1415 | How much BDC has spent on maintenance of football pitches and buildings at football facilities for 2007, 2012 and 2013 | Leisure | 14 | Yes | |
| 10/04/14 | F/023/1415 | All properties where the liable party is a registered charity and is not in receipt of mandatory relief | Revenues | 15 | Yes | |
| 10/04/14 | F/024/1415 | Up to date list of all subcontractors, suppliers and consultants involved with the refurbishments/maintenance/improvements to the council's stock | Housing, Estates & Property | 16 | Yes | |
| 11/04/14 | F/025/1415 | Information on fleet workshop/garage | Streetscene | 15 | Partially, some not held, some exempt Section 12 exceeds appropriate limit | |
| 11/04/14 | F/026/1415 | Amount of money paid by BDC in Discretionary Housing Payments for each of last 5 financial years and number of separate payments for each of those years | Benefits | 14 | Yes | |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|---|---|-------------------------------------|-------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 14/04/14 | F/027/1415 | How many fixed penalties have been issued in relation to recycling offences | Customer Service & Improvement (Streetscene) | 3 | No information held |
| 14/04/14 | F/028/1415 | Information on business rate relief | Revenues | 13 | Partially some information not held |
| 15/04/14 | F/029/1415 | New request for further information on Section 106 monies spent on Doe Lea (F/472/1314) | Leisure | 15 | Yes |
| 15/04/15 | F/030/1415 | Information in relation to ICT on solution used, licence expiry and licence cost for various IT security areas | ICT | 16 | Yes |
| 16/04/14 | F/031/1415 | Information on environmental services and pest control for 1st April 2008 to 31st March 2009 and 1st April 2013 to 31st March 2014 | Finance, Environmental Health (Residential), Human Resources & Payroll | 15 | Yes |
| 16/04/14 | F/032/1415 | Request for disclosure of information in respect of S47 Local Government Finance Act 1988 Non-Domestic Rates - Discretionary Relief | Revenues | 11 | Yes |
| 16/04/14 | F/033/1415 | Various questions pertaining to funding/budget received for infrastructure and development | Planning | 11 | Partially some information not held |
| 17/04/14 | F/034/1415 | Copy of businesses that are not currently benefitting from the Small Business Rates Relief under the Governments incentive | Revenues | 10 | Yes |
| 17/04/14 | F/035/1415 | How many applications received for grants up to £5,000 since start of Repair and Renew Grant on 1st April 2014 to cover homes and businesses flooded since 1st Dec 2013 and 31st March 2014 | Estates & Property, Housing | 16 | No information held |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|---|----------------------------------|-------------------------------------|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 17/04/14 | F/036/1415 | Copy of the winning bid for manned security services (security guarding services) | Estates& Property | 18 | Partially, some exempt (Section 43 - Commercial interests) |
| 17/04/14 | F/037/1415 | Information of spend on maintenance of public parks and public beaches for 2010/11, 2011/12, 2012/13 and 2013/14 | Leisure, Streetscene | 16 | Partially, some not held |
| 22/04/14 | F/038/1415 | For each of last 5 years details of all compensation claims paid out to council staff | Finance | 15 | Yes |
| 22/04/14 | F/039/1415 | A list of all live business rates accounts with a 2010 list Rateable Value greater than or equal to £5,000 | Revenues | 19 | Partially, some not held, some exempt Section 12 exceeds appropriate limit |
| 22/04/14 | F/040/1415 | The number of taxis and Private Hire Vehicles working in authority and which firms they work for. Period 2012 and 2014 to date | Environmental Health (Licensing) | 15 | Yes |
| 22/04/14 | F/041/1415 | The address, brief description, rateable value of all commercial premises in area and names and addresses of organisation/company who own them | Revenues | 18 | Yes |
| 22/04/14 | F/042/1415 | Up to date list of Ltd companies or PLC's that have become liable for non domestic rates between 8th April 2014 to 22nd April 2014 | Revenues | 17 | No information held |
| 22/04/14 | F/043/1415 | Spend in relation to goods and services procured from companies and third parties, national origin of these companies, policy to prioritise procurement from UK based companies | Finance | 19 | Partially, some not held |

| Date Received | Reference | Table B - Freedom of Information Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|--|---|-------------------------------------|-----------------------------|
| 22/04/14 | F/044/1415 | Information on people dying with no known next of kin from 01/01/14 to date | Customer Service & Improvement (Environmental Health Residential) | 4 | Yes - link to website given |
| 23/04/14 | F/045/1415 | Information on parking permits | Customer Service & Improvement | 3 | No information held |
| 23/04/14 | F/046/1415 | Information on council's vehicle fleet clarification sought 30/04/14 | Streetscene | 5 | No clarification received |
| 23/04/14 | F/047/1415 | Information on council tax support scheme in particular how many paid more or less tax as a result of reductions and localisation to previous scheme | Customer Service & Improvement (Revenues) | 3 | No information held |
| 24/04/14 | F/048/1415 | Information on wheelchair accessible housing | Housing | 18 | No information held |
| 24/04/14 | F/049/1415 | Information on notices seeking possession for rent arrears and eviction due to rent arrears for 2012/13 and 2013/14 | Housing | 16 | Yes |
| 24/04/14 | F/050/1415 | List of Houses in Multiple Occupation licensed properties alongside the property owners contact details | Environmental Health (Residential) | 16 | Yes |
| 28/04/14 | F/051/1415 | Current copy of Empty Homes Register | Environmental Health (Residential), Housing | 11 | No information held |
| 28/04/14 | F/052/1415 | List detailing all current Rateable Value assessments between £500 and £50,000 inclusive and indicating which accounts are subject to none or some form of rate relief | Revenues | 17 | Yes |

| | | Table B - Freedom of Information | Requests by d | late | |
|------------------|------------|--|------------------------------------|-------------------------------------|---------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 29/04/2014 | F/053/1415 | Copy of risk assessment carried out on Creswell Baths by DCC swimming coordinator | Leisure | 16 | Yes |
| 30/04/14 | F/054/1415 | Copies of all business cases, efficiency proposals and service improvement plans for fleet efficiency, social care, procurement transformation etc. Clarification sought 06/05/14 | Customer Service & Improvement | 3 | No clarification received |
| 30/04/14 | F/055/1415 | All business premises where no relief of any type has been granted for 2010-2015 | Revenues | 15 | Yes |
| 01/05/14 | F/056/1415 | Company/organisation responsible for vehicle parts procurement and stores management | Streetscene | 14 | Yes |
| 01/05/14 | F/057/1415 | Information on IT storage systems for 2013 | ICT | 11 | Yes |
| 02/05/14 | F/058/1415 | Information relating to desktop computers | ICT | 13 | Yes |
| 02/05/14 | F/059/1415 | Copy of revised Disposal & Acquisition of Land & Property Assets Strategy and Community Asset Transfer Strategy | Estates & Property | 10 | Yes |
| 02/05/14 | F/060/1415 | Information on Disclosure & Barring Service for the last year | Human Resources & Payroll | 12 | Yes |
| 06/05/14 | F/061/1415 | Figures for local authority area re housing tenants Right to Buy | Housing | 13 | No information held |
| 06/05/14 | F/062/1415 | Information on public health funerals other than what is held on website | Environmental Health (Residential) | 9 | Yes |
| 06/05/14 | F/063/1415 | Information on possible construction of a public swimming pool in Shirebrook | Leisure | 14 | Yes |
| 07/05/14 | F/064/1415 | Information on remuneration or benefits received by the mayor | Customer Service & Improvement | 1 | No information held |
| 07/05/14 | F/065/1415 | Information on wash/dry toilets provided by authority | Environmental Health, Housing | 13 | Yes |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|---|-----------------------------------|-------------------------------------|--------------------------------------|
| 07/05/14 | F/066/1415 | A copy of the Legal structure charts | Customer Service & Improvement | 1 | Yes – link to website given |
| 08/05/14 | F/067/1415 | Changes to contracts in relation to Supply of Gas and Electricity | Property & Estates | 12 | Partially, some information not held |
| 08/05/14 | F/068/1415 | Various information for each commercial property in our area with rateable value up to £25000 | Revenues | 12 | Yes |
| 09/05/14 | F/069/1415 | Compulsory purchase orders issued by authority since 1st April 2010 | Legal | 13 | No information held |
| 09/05/14 | F/070/1415 | Information about finance and procurement management system | Finance | 12 | Yes |
| 12/05/14 | F/071/1415 | List of PLC's and Ltd companies that have become liable for non-domestic rates between 23/4/14 - 9/5/14 | Revenues | 12 | Yes |
| 12/05/14 | F/072/1415 | A copy of food hygiene inspector's reports or Food Premises Inspection Reports for all care, nursing or elderly people's homes which scored under 3 | Environmental Health (Commercial) | 14 | No information held |
| 13/05/2014 | F/073/1415 | A list of non-domestic rate accounts that are currently overpaid or in credit | Customer Service & Improvement | 1 | Yes – link to website given |
| 13/05/14 | F/074/1415 | Information on properties that are currently or will be in the next 10 years, subject to a compulsory purchase order | Legal, Estates & Property | 13 | No information held |
| 13/05/14 | F/075/1415 | A list of current ratepayers in area and any relief to property | Revenues | 13 | Yes |
| 14/05/14 | F/076/1415 | A summary of recycling rates over the last 5 years | Streetscene | 13 | Yes |
| 14/05/14 | F/077/1415 | A list of registered tattoo artists/studios within our authority | Environmental Health (Commercial) | 17 | Yes |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|---|---|-------------------------------------|---|
| 14/05/14 | F/078/1415 | A breakdown of credit balances accrued since earliest records for the amounts owing to all 'incorporated' companies within our authority | Customer Service & Improvement | 2 | Yes – link to website given |
| 14/05/14 | F/079/1415 | Does authority adopt a strategy of fining residents for not recycling | Customer Service & Improvement | 2 | Yes |
| 16/05/14 | F/080/1415 | Up to date list of contacts within BDC | Customer Service & Improvement | 2 | Yes – link to website given |
| 19/05/14 | F/081/1415 | Information on insulation programme for housing stock | Housing, Estates & Property | 14 | Yes |
| 19/05/14 | F/082/1415 | Applications to court for planning enforcement orders for breaches of planning control under Section 124 of the Localism Act 2011 | Planning | 14 | Yes |
| 22/05/14 | F/083/1415 | Budget for Supporting People for 10/11, 11/12, 12/13 and 13/14 including support for single homeless people | Customer Service & Improvement (Housing) | 2 | No information held - DCC |
| 22/05/14 | F/084/1415 | Information required in relation to Zoo licences | Environmental Health (Commercial) | 8 | No information held |
| 23/05/14 | F/085/1415 | Names of two female voting assistants at Clowne Community Centre, station number 18, Ranges CB1-1 to CB1-1572 on Thursday 22nd May 2014 | Customer Service & Improvement (Governance) | 2 | No - exempt Section 40 personal information |
| 23/05/14 | F/086/1415 | Details of food tests carried out by BDC over 2013 and 2014 | Environmental Health (Commercial) | 11 | Yes |
| 27/05/14 | F/087/1415 | Further questions in relation to F/012/1415 - Cllr Watts expenses | Customer Service & Improvement, Human Resources & Payroll, CEPT | 16 | Partially, some information not held |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|---|---|-------------------------------------|---|
| 27/05/14 | F/088/1415 | List of all current accounts for Business Rates/Non Domestic Rates system where no relief is in payment plus list of accounts where a credit exists | Revenues | 6 | Yes and link to website given |
| 27/05/14 | F/089/1415 | Accrued NDR credit balances & write ons since our earliest records | Customer Service & Improvement (Revenues) | 2 | Yes and link to website given |
| 27/05/14 | F/090/1415 | Information on energy usage for 2013/14, also usage for each school in district | Estates & Property | 9 | Partially, some information not held - DCC |
| 27/05/14 | F/091/1415 | How many incidents were recorded where refuse collectors were assaulted by members of the public while carrying out council duties in 2013/14 | Streetscene | 9 | Yes |
| 28/05/14 | F/092/1415 | For each financial year from 2010/11 to 2014/15 the number of outdoor football pitches available to rent from the council and the cost of hiring them | Leisure | 16 | Yes |
| 28/05/14 | F/093/1415 | Information on council tax arrears, liability orders, bailiff visits for 11/12, 12/13 and 13/14 | Revenues | 9 | Partially, some information not held |
| 28/05/14 | F/094/1415 | How much money BDC has received from overpayments at council car parking machines for the last 5 years | Customer Service & Improvement | 2 | No information held |
| 29/05/14 | F/095/1415 | List of all ratepayers who are not in receipt of either small business rate relief or charity relief | Revenues | 8 | Partially, some exempt Section 12 exceeds appropriate limit |
| 29/05/14 | F/096/1415 | How many council tax benefit claims and housing benefit claims have been made from self employed people for 2010/11, 2011/12, 2012/13 and 2013/14 | Benefits | 9 | Yes |

| | Table B - Freedom of Information Requests by date | | | | | | |
|------------------|---|---|---|-------------------------------------|--------------------------------------|--|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released | | |
| 29/05/14 | F/097/1415 | Information in relation to Stage 1 and Stage 2 accommodation in housing for 2010/11, 2011/12, 2012/13 and 2013/14 | Housing | 9 | Yes | | |
| 29/05/14 | F/098/1415 | Information on tenders for kitchen upgrades SLW/RM/DR/2014/103 which has a return date of 28 February 2014 | Estates & Property, Procurement | 20 | Partially, some information not held | | |
| 29/05/14 | F/099/1415 | Information on total area covered by authority, total population and area covered by AQMAs (Air Quality Management Areas) | Customer Service & Improvement, Planning, Environmental Health (Commercial) | 9 | Yes | | |
| 30/05/14 | F/100/1415 | A list of Ltd Companies and PLC's, their addresses and name of company liable for NDR from the 10th May 2014 to the 31st May 2014 plus the dates they became liable | Revenues | 9 | Yes | | |
| 30/05/14 | F/101/1415 | Information on romantic relationships in the workplace | Human Resources & Payroll | 10 | Yes | | |
| 30/05/14 | F/102/1415 | Information on Section 106 agreements involving supermarkets since May 1st 2009 | Planning | 14 | Partially, links to website given | | |
| 30/05/14 | F/103/1415 | Information on social media management | Customer Service & Improvement | 10 | Partially, some information not held | | |
| 02/06/14 | F/104/1415 | People dying with no next of kin from 1/1/14 to date | Customer Service & Improvement (Environmental Health Residential) | 3 | Yes – link to website given | | |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|---|---|-------------------------------------|---|
| 02/06/14 | F/105/1415 | Credits held for ratepayers in respect of Business Rates | Customer Service & Improvement (Revenues) | 3 | Yes – link to website given |
| 03/06/14 | F/106/1415 | Rephrasing of questions in relation to Stage 1 and Stage 2 accommodation (F/097/1415) - households in Bed and Breakfast accommodation, annexes, hostels and other accommodation for 2010/11, 2011/12, 2012/13 and 2013/14 | Housing | 19 | Partially, some information not held |
| 03/06/14 | F/107/1415 | Details of any provisions to assist our professionals to deal with actual or potential stress arising from court appearances and to assist social workers to operate proficiently and professionally in court | Human Resources & Payroll | 12 | Partially, some information not held - DCC |
| 04/06/14 | F/108/1415 | Information on people falsely claiming benefits or lying about their living circumstances between April 1st 2012 and April 1st 2014 | Benefits | 18 | Partially, some information exempt under Section 12 exceeds appropriate limit |
| 06/06/14 | F/109/1415 | Information on FOI requests for 10/11,11/12, 12/13 and 13/14 | Customer Service & Improvement | 14 | Yes |
| 06/06/14 | F/110/1415 | Confirmation in writing that BDC do not have a records management policy and why staff mandatory training does not cover this issue | Customer Service & Improvement | 10 | Yes |
| 06/06/14 | F/111/1415 | Details of breaches of the Data Protection Act from 1st April 2011 to 1st April 2014 | Customer Service & Improvement, Human Resources & Payroll | 17 | Yes |
| 10/06/14 | F/112/1415 | Who provides translation and interpretation services and how much is spent annually | Customer Service & Improvement | 12 | Yes |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|--|--|-------------------------------------|-------------------------------------|
| 11/06/14 | F/113/1415 | Information on "chugging" the practice of so-called charity mugging, a form of street fundraising | Customer Service & Improvement (Communications), Environmental Health | 11 | Partially some information provided |
| 11/06/14 | F/114/1415 | Spend on services of external law firms and barristers over the last five years | Legal, Revenues | 19 | Yes |
| 11/06/14 | F/115/1415 | Service used to manage and log FOI requests and length and cost of contract | Customer Service & Improvement | 11 | Partially, some not held |
| 11/06/14 | F/116/1415 | Outstanding debt for council tax and sundry debts for 05/06,06/07,07/08,08/09,09/10 and 10/11 | Revenues, Finance, Customer Service & Improvement (Contact Centres) | 19 | Partially, some not held |
| 12/06/14 | F/117/1415 | Information on external/3rd party hosting | ICT | 18 | Yes |
| 12/06/14 | F/118/1415 | How many landlords of non-licensable homes of multiple occupation were prosecuted for breaches of the regulations from 2008/9 | Environmental Health (Residential) | 18 | No information held |
| 13/06/14 | F/119/1415 | List of businesses, either Ltd or PLC's that have become responsible for business rates between 1st June 2014 to 15th June 2014 | Revenues | 17 | Yes |
| 13/06/14 | F/120/1415 | Information on corporate/commercial buildings which the council pay the water bills for | Estates & Property | 17 | Yes |
| 13/06/14 | F/121/1415 | Amount of electricity generated in kwh by the turbine attached to BDC building on Weighbridge Road Shirebrook for the last 12 months | Estates & Property | 17 | Yes |
| 16/06/14 | F/122/1415 | Information on housing stock transfers within last 6 years | Customer Service & Improvement (Housing) | 1 | No information held |

| | | Table B - Freedom of Information | Requests by d | late | |
|------------------|------------|--|---|-------------------------------------|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 16/06/14 | F/123/1415 | Information on social media dismissals | Human Resources & Payroll | 16 | Partially, some information not held |
| 16/06/14 | F/124/1415 | Information on payment time to suppliers for last five years starting at 2009/10 | Finance, Customer Service & Improvement | 16 | Yes |
| 16/06/14 | F/125/1415 | Information on the Slayley View roundabout regarding the cultivation licence | Streetscene | 19 | Partially, some exempt Section 43 Commercial Interests |
| 16/06/14 | F/126/1415 | Information on the cutting of grass verges | Streetscene | 16 | Yes |
| 17/06/14 | F/127/1415 | Number of licensed tattooists and tattooing premises in district | Customer Service & Improvement (Environmental Health Commercial) | 2 | Yes |
| 17/06/14 | F/128/1415 | Name, job title, phone number & email address of person who holds the role of 'Senior Information Risk Owner' | Customer Service & Improvement | 2 | Yes |
| 18/06/14 | F/129/1415 | Whether or not the sale of Sherwood Lodge site to Morrisons/Optimisation Developments Ltd has been completed | Legal | 6 | Partially, some information provided |
| 18/06/14 | F/130/1415 | A copy of the register of Gifts & Hospitality | Legal, Housing | 14 | Yes |
| 20/06/14 | F/131/1415 | Local Authority Name, population, no. of dwellings, no. of noise complaints, no. of S80 Environmental Protection Act notices & no. of enforcement officers | Environmental Health (Commercial), Customer Service & Improvement | 12 | Partially, some information not held |

| | | Table B - Freedom of Information | Requests by o | late | |
|------------------|------------|--|--|-------------------------------------|--------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 23/06/14 | F/132/1415 | The No. Of CCTV cameras your Council have operated in 2008-2014 and the year your Council installed first CCTV camera | Property & Estates, Community Safety | 15 | Yes |
| 23/06/14 | F/133/1415 | To locate which parish councils in the Bolsover District are responsible for the following areas S44 6HU, S44 6RG, S44 5PY, S43 4TP | Revenues | 15 | Yes |
| 23/06/14 | F/134/1415 | Requesting information on disability friendly housing | Housing, Economic Development (Housing Strategy), Planning, BCN | 20 | Partially, some information not held |
| 24/06/14 | F/135/1314 | Information concerning the amount of money spent by the Council on legal services in relation to supermarket planning applications in the past five financial years | Legal, Planning | 14 | Partially, some information not held |
| 24/06/14 | F/136/1415 | Information relating to the provision of accessible housing for disabled people in our area | Housing, Planning, Finance, Economic Development (Housing Strategy) | 18 | Partially, some information not held |
| 26/06/14 | F/137/1415 | List of businesses, either Ltd or PLC's that have become liable for non domestic rates between 16th June 2014 to 30th June 2014 | Revenues | 17 | Yes |
| 26/06/14 | F/138/1415 | The number of staff employed on the 26th June 2014 on zero hours contracts | Human Resources & Payroll | 17 | Yes |
| 30/06/14 | F/139/1415 | Updated information on contract that has now expired for telephone maintenance | ICT | 15 | Yes |

| | Table B - Freedom of Information Requests by date | | | | | | |
|------------------|---|--|---|-------------------------------------|---|--|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released | | |
| 30/06/14 | F/140/1415 | Further information requested for Cllr Watts expenses (previous request F/087/1415) | Customer Service & Improvement | 15 | Partially, re-iterated previous information and some information not held | | |
| 30/06/14 | F/141/1415 | With regard to Pleasley Vale as of June 30th a list of empty units with size and rent per sq feet, a list of let units and a list of empty units not paying rent | Estates & Property | 18 | Partially some information exempt Section 43 Commercial Interests | | |
| 30/06/14 | F/142/1415 | Information on Disabled Facilities Grant -survey June 2014 | Environmental Health (Residential) | 15 | Partially, some information not held | | |
| 30/06/14 | F/143/1415 | Information on the vehicles the council operate | Streetscene, Human Resources & Payroll, Finance | 15 | Yes | | |
| 01/07/14 | F/144/1415 | Details of land and property owned by BDC which is vacant or not currently in use | Estates & Property | 15 | Partially, some exempt Section 12 exceeds appropriate limit | | |
| 01/07/14 | F/145/1415 | Information on fact finding trips overseas made by council officers and/or councillors over the last 12 months | All departments | 17 | No information held | | |
| 01/07/14 | F/146/1415 | Rates of overtime for staff | Human Resources & Payroll | 15 | Yes | | |
| 03/07/14 | F/147/1415 | Information on public health funerals other than what is held on website (solicitors, funeral directors) | Environmental Health (Residential) | 14 | Partially, some not held | | |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|--|--|-------------------------------------|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 03/07/14 | F/148/1415 | Details in respect of Article 4 Directions (Class I(b) of Part 3 of Schedule 2) removing the permitted development right consisting of a change of use of a building to a use falling within Class C4 (House in Multiple Occupation) of the Schedule to the Town and Country Planning (Use Classes) order 1987 from a use falling within Class C3 (dwelling houses) of that Schedule | Planning | 13 | No information held |
| 03/07/14 | F/149/1415 | Information on contacts, systems for various departments, desktop and Cloud solutions, devices and agreements | Customer Service & Improvement, ICT, Finance | 19 | Partially, some information not held |
| 07/07/14 | F/150/1415 | For each calendar year since 1st January 2009 information in relation to housing benefits paid by BDC to letting agencies | Benefits | 13 | Partially, exempt Section 12 exceeds appropriate limit |
| 07/07/14 | F/151/1415 | Information on skate parks from 2000 until June 30 2014 | Leisure | 16 | Partially, some information not held |
| 07/07/14 | F/152/1415 | NDR accounts credit balances both current or closed or write ons as far back as records allow | Revenues | 13 | Yes and link to website given |
| 08/07/14 | F/153/1415 | Information in relation to incident recording, investigation management, counter fraud and health and safety reporting | Human Resources & Payroll, Finance, Benefits, Audit, Legal, ICT | 17 | Yes |
| 08/07/14 | F/154/1415 | Breakdown of hardware maintenance and costs | ICT | 17 | Yes |
| 08/07/14 | F/155/1415 | Details of the number of complaints relating to breaches of multiple occupancy licences | Environmental Health (Residential) | 15 | No information held |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|--|--|-------------------------------------|---------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 08/07/14 | F/156/1415 | Questions on the Empty Homes Review | Housing, Housing Strategy, Environmental Health, Revenues | 13 | Yes |
| 08/07/14 | F/157/1415 | Details of the kerbside and recycling service the council provides | Streetscene | 17 | Partially, link to website also given |
| 09/07/14 | F/158/1415 | Information on landlord incentive schemes since January 2009 | Housing | 16 | No information held |
| 10/07/14 | F/159/1415 | Full list of companies, LTD or PLC that have become responsible for NDR between 1st July to 15th July 2014 | Revenues | 11 | No information held |
| 11/07/14 | F/160/1415 | Information on financial reserves for 2009/10,2012/13 and 2013/14 | Finance | 11 | Yes – link to website given |
| 11/07/14 | F/161/1415 | Amount paid in loans to commercial and residential property developers for development schemes for the past five financial years | Finance | 11 | No information held |
| 14/07/14 | F/162/1415 | Information in relation to primate licensing for 2014 | Environmental Health (Commercial) | 15 | Yes |
| 14/07/14 | F/163/1415 | Information on zoos in area from 1st January 2008 | Customer Service & Improvement (Environmental Health Commercial) | 2 | No information held |
| 14/07/14 | F/164/1415 | Information on people dying with no known next of kin from 01/01/14 to date | Customer Service & Improvement (Environmental Health Residential) | 2 | Yes – link to website given |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|--|---|-------------------------------------|--------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 14/07/14 | F/165/1415 | Information on banner advertising/sponsorship on lamp posts | Economic Development | 15 | Yes |
| 14/07/14 | F/166/1415 | Information on DWAA licenses currently issued in our area | Environmental Health (Commercial) | 17 | Yes |
| 14/07/14 | F/167/1415 | Information on our print and scan environment including number of employees in organisation | Customer Service & Improvement (Communications), ICT, Human Resources & Payroll | 10 | Yes |
| 15/07/14 | F/168/1415 | Information on Compulsory Purchase Orders from 1st January 2003 to date | Legal, Estates & Property | 18 | Partially, some not held |
| 16/07/14 | F/169/1415 | Information on printing and scanning plus number of employees in organisation | Customer Service & Improvement (Communications), ICT, Human Resources & Payroll | 8 | Yes |
| 17/07/14 | F/170/1415 | Information on dangerous dogs | Customer Service & Improvement (Environmental Health) | 3 | No information held |
| 18/07/14 | F/171/1415 | Procedure for letting of units at Pleasley Vale, how many applications have there been since January 1st 2011, how many have been credit checked, how many have been refused on recommendation from an officer | Estates & Property | 13 | Yes |

| Date Received | Reference | Table B - Freedom of Information Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|--|--|-------------------------------------|--|
| 21/07/14 | F/172/1415 | Information on insurance contracts and number of employees | Finance, Human Resources & Payroll | 6 | Partially, some information exempt Section 43 Commercial Interests |
| 22/07/14 | F/173/1415 | Information on Sanctuary Scheme for 2011/12, 2012/13 and 2013/14 | Housing, Environmental Health (Residential), Benefits | 14 | No information held |
| 22/07/14 | F/174/1415 | Information in relation to Source Derbyshire portal | Procurement | 11 | No - held by DCC |
| 22/07/14 | F/175/1415 | Questionnaire in relation to dog breeders | Environmental Health (Commercial) | 13 | Yes |
| 23/07/14 | F/176/1415 | Up to date list of all business rates accounts that are in credit | Customer Service & Improvement (Revenues) | 2 | Yes, link to website given |
| 24/07/14 | F/177/1415 | Information on art and artefacts owned/acquired by BDC | Customer Service & Improvement (Finance) | 1 | No information held |
| 24/07/14 | F/178/1415 | Information on current ICT support provider and agreement information | ÎCT | 12 | Yes |
| 24/07/14 | F/179/1415 | Information on usage of printer toner and inkjet cartridges | Customer Service & Improvement (Communications) | 11 | Partially, some not held |
| 24/07/14 | F/180/1415 | List of every business/company that have recently become responsible for business rates between 15th July 2014 to 31st July 2014 | Revenues | 12 | Yes – link to website given |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|---|---|-------------------------------------|---|
| 24/07/14 | F/181/1415 | Information on LASS Contaminated Land Part 2A Status Report | Environmental Health, Planning | 12 | Yes |
| 25/07/14 | F/182/1415 | List of all empty Commercial properties owned by BDC | Customer Service & Improvement (Revenues) | 3 | Yes – link to website given |
| 28/07/14 | F/183/1415 | Information in relation to Waste Management | Streetscene | 12 | Yes |
| 29/07/14 | F/184/1415 | Complete list of all commercial properties who qualify for reduction in rates under SBRR as of 28th July 2014 where rateable value is under £12,000 | Revenues | 15 | Yes |
| 29/07/1415 | F/185/1415 | Information on Finance and Planning/Budgeting | Finance | 16 | Yes |
| 29/07/14 | F/186/1415 | Cost of renting sports pitches | Leisure | 16 | Yes |
| 30/07/14 | F/187/1415 | Enquiries about licensed dog breeding establishments within our jurisdiction | Environmental Health (Commercial) | 16 | Partially |
| 30/07/14 | F/188/1415 | Contact details of the person responsible for Anti- Social Behaviour or Community Safety Manager and whether Council monitor ASB electronically | Community Safety | 16 | Yes |
| 31/07/14 | F/189/1415 | A list of business rate accounts that meet various criteria | Revenues | 15 | Yes and link to website given |
| 31/07/14 | F/190/1415 | Enquiries relating to pest control services | Environmental Health (Commercial) | 15 | Partially, link to website given, some not held |
| 04/08/14 | F/191/1415 | Enquiring if there has been a change of contract between BDC and Morrisons supermarkets for the sale of Sherwood Lodge | Legal | 20 | Yes |
| 01/08/14 | F/192/1415 | Various questions on grass cutting over the last 10 years and information for the current tax year | Streetscene & Finance | 14 | Partially some information not held |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|--|-----------------------------------|-------------------------------------|--|
| 01/08/14 | F/193/1415 | Information on new permitted development rights allowing offices to convert to homes without the need for planning permission | Planning | 14 | Partially, some information not held |
| 01/08/14 | F/194/1415 | Information on wind turbines | Planning | 14 | Yes |
| 04/08/14 | F/195/1415 | Which properties on Charnwood Crescent, Newton are Council owned or privately owned | Housing | 14 | Yes |
| 04/08/14 | F/196/1415 | Enquiring if we have undergone diagnostic peer reviews of housing options services | Housing | 14 | Yes |
| 04/08/14 | F/197/1415 | A list of current un-presented business rates refund cheques that meet requested criteria | Revenues | 14 | Yes |
| 04/08/14 | F/198/1415 | Information on non-domestic rates | Revenues | 14 | Yes |
| 06/08/14 | F/199/1415 | Businesses that have become liable for the business rates with a start/move in date between 1st Aug and 15th Aug 2014 | Customer Service & Improvement | 1 | Yes - given link to website |
| 06/08/14 | F/200/1415 | Contact details of the Local Safeguarding Children Board Manager | Customer Service & Improvement | 1 | Yes |
| 06/08/14 | F/201/1415 | A list of live business rates with a 2010 list Rateable Value greater than or equal to £5,000 | Revenues | 12 | Yes |
| 06/08/14 | F/202/1415 | Various questions on dedicated posts (Grants Officer role) for sourcing and applying for external funding | Human Resources | 12 | No information held |
| 07/08/14 | F/203/1415 | Information on tendering and contract based selection exercises - Storma Certification | Procurement BCN | 10 | Partially, some information not held |
| 07/08/14 | F/204/1415 | Copy of all emails and documents containing the information about the possible ceasing of leisure facilities at Creswell Leisure Centre. | Leisure | 17 | Yes (with some redactions for financial information Commercial Interests |

| | | Table B - Freedom of Information | | | |
|------------------|------------|---|---|-------------------------------------|--------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 07/08/14 | F/205/1415 | Information re. gulley emptying, flail mowing, pedestrian/urban mowing, weeds/hedges/trees/verge maintenance and winter maintenance | Streetscene | 14 | Yes |
| 07/08/14 | F/206/1415 | Structure organisation charts for Revenues/Benefits and costs added in respect of Council Tax arrears 2014/15 | Customer Service & Improvement and Revenues | 14 | Partially, some information not held |
| 07/08/14 | F/207/1415 | CSV file of contractors that have done business with the Council over 2013/14 | Customer Service & Improvement/Finance | 15 | Partially, some information not held |
| 08/08/14 | F/208/1415 | Information on high level subletting in social housing | Housing | 14 | Yes |
| 11/08/14 | F/209/1415 | Information on the cost of refurbishments that have been undertaken to official council owned premises for carrying out council business | Estates & Property | 12 | Yes |
| 11/08/14 | F/210/1415 | Information on council spending on foreign travel and first class rail travel over last 4 years | CEO, Governance and all departments | 19 | Partially, some information not held |
| 11/08/14 | F/211/1415 | Information on how much open space land the council is responsible for and the use of wild/domestic animals in circuses on council owned land | Leisure, Estates & Property & Environmental Health, Streetscene | 12 | Partially, some information not held |
| 11/08/14 | F/212/1415 | Information on council expenditure on Ipads, mobiles, televisions, Member expenses | Customer Service & Improvement, ICT and Finance | 18 | Yes and link to website given |
| 11/08/14 | F/213/1415 | The no. of hackney carriage driver licences/private hire vehicles in existence in Bolsover on specified dates. | Environmental Health (Licensing) | 20 | Yes |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|---|---|-------------------------------------|---|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 11/08/14 | F/214/1415 | Information relating to business rates accounts that are currently receiving small business rate relief | Revenues | 14 | Yes |
| 12/08/14 | F/215/1415 | Information on council tax recovery action | Revenues | 15 | Partially, some information not held |
| 13/08/14 | F/216/1415 | Information on licensed caravan parks | Environmental Health (Residential) | 19 | Yes |
| 13/08/14 | F/217/1415 | Information on whether Cllr Watts is still Leader of BDC | Customer Service & Improvement (Communications) | 5 | Yes |
| 14/08/14 | F/218/1415 | Number of downloads of app Tinder on mobile phones and tablets issued by council and viewings of various websites | ICT, Customer Service & Improvement (Communications) | 11 | No information held |
| 14/08/14 | F/219/1415 | Managerial organisational structure for council. List of external suppliers and organisational structure of marketing/communications department | Customer Service & Improvement | 3 | Yes – given link to website |
| 14/08/14 | F/220/1415 | List of all non rural addresses in area up to a rateable value of £11,000 who are eligible but not in receipt of small business rates relief | Revenues | 14 | Yes |
| 15/08/14 | F/221/1415 | Information on Right to Buy properties between 2nd April 2012 and 2nd August 2014 | Housing, Benefits | 13 | Partially, some information not held |
| 15/08/14 | F/222/1415 | Number of council employees who received remuneration of more than £100,000 in 2013/14 | Human Resources & Payroll | 13 | Partially, given link to website plus no information held |
| 15/08/14 | F/223/1415 | Information on servers - hardware | ICT | 14 | Yes |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|---|---|-------------------------------------|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 15/08/14 | F/224/1415 | Information on overcrowding/letting agents since January 2010 | Housing, Benefits, Environmental Health (Residential) | 16 | Partially, some information not held |
| 18/08/14 | F/225/1415 | Since 1st April 2014 until 16th August 2014 all communications between BDC FOI team and Local Government Association relating to FOI requests | Customer Service & Improvement | 13 | No information held |
| 18/08/14 | F/226/1415 | Information on CBI contributions (Confederation of British Industry) for 2009 -2014 | Finance | 13 | No information held |
| 19/08/14 | F/227/1415 | Information on the issuance of contracts for Jan1 2010-Dec 31 2010 and Jan 1 2013 to Dec 31 2013 | Procurement | 19 | Partially, link to website given, some exempt Section 12 exceeds appropriate limit |
| 19/08/14 | F/228/1415 | List of empty properties that have been empty for over 6 months | Customer Service & Improvement (Revenues) | 3 | Yes – link to website given |
| 20/08/14 | F/229/1415 | Cost of ICT service | ÎCT | 14 | Yes - given link to website plus other information provided |
| 21/08/14 | F/230/1415 | Information on translation services, face to face interpreting and telephone interpreting | Customer Service & Improvement | 13 | Partially, some information not held |
| 21/08/14 | F/231/1415 | Information on full electoral register | Governance | 13 | Yes |
| 22/08/14 | F/232/1415 | Information on public health funerals other than what is on website | Environmental Health (Residential) | 12 | Yes |
| 25/08/14 | F/233/1415 | Information on Finance department/accounting journals | Finance | 11 | Yes |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|--|---|-------------------------------------|---------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 14/01/00 | F/234/1415 | Since 1st January 2013 has any software company exercised their contractual rights to, or otherwise requested, an audit of the use of their software for BDC | ICT | 16 | No information held |
| 27/08/14 | F/235/1415 | Information on any registered food businesses recorded as being operated by or under ownership of Mitchells & Butlers PLC or Mitchells & Butlers Retail Ltd that have been prosecuted and convicted of an offence serving or offering for sale unsafe food for 1st Jan 2003 to 31st Dec 2012 | Environmental Health (Commercial) | 10 | No information held |
| 27/08/14 | F/236/1415 | Information in relation to new rules coming into force from 13 December 2014 for food businesses in UK for labelling pre-packed foods and non pre-packed (loose) foods | Environmental Health (Commercial) | 10 | Partially, some information not held |
| 28/08/14 | F/237/1415 | Information on each construction contract over 200k that has been completed since January 2013 | Estates & Property | 14 | Partially, some information not held |
| 28/08/14 | F/238/1415 | Information on how many requests received in relation to Business rates since 1st August 2013 | Customer Service & Improvement | 12 | Yes with redactions for personal data |
| 28/08/14 | F/239/1415 | Information on companies that have become liable for business rates within 12/08/14 to 31/08/14 | Customer Service & Improvement (Revenues) | 3 | Yes - given link to website |
| 29/08/14 | F/240/1415 | Information on the tendering procedures regarding lift, escalator access and mobility equipment, HVAC and any supply chain/logistics lifting equipment | Estates & Property, | 18 | Partially, some information not held |

| | | Table B - Freedom of Information | Requests by o | late | |
|------------------|------------|--|--|-------------------------------------|---|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 01/09/14 | F/241/1415 | Name of our auditors | Customer Service & Improvement (Finance) | 2 | Yes |
| 01/09/14 | F/242/1415 | Information on publishing of official magazines/newsletters distributed to local residents | Customer Service & Improvement (Communications), Housing | 7 | Yes |
| 01/09/14 | F/243/1415 | Information on New Homes Bonus payments received since 2011/12 | Finance | 7 | Yes |
| 02/09/14 | F/244/1415 | Information on how complaints are managed | Customer Service & Improvement | 2 | Yes |
| 28/08/14 | F/245/1415 | List of empty properties in our area | Revenues | 9 | Yes |
| 02/09/14 | F/246/1415 | Information on Leisure Centre budgets,/sports facilities opened/closed/outsourced | Leisure | 7 | Yes |
| 03/09/14 | F/247/1415 | Information on all business premises where small business rate relief has been awarded for valuation period 2010-2017 | Revenues | 7 | Partially, some exempt Section 12 exceeds appropriate limit |
| 03/09/14 | F/248/1415 | Information on ICT spend on technologies, top 25 suppliers were most money was spent for 2013/14 and by comparison for 2012/13 | ICT | 16 | Yes |
| 08/09/14 | F/249/1415 | Information on auto-desk software use and contacts | ICT | 7 | Yes |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|------------|--|--|-------------------------------------|--|
| 08/09/14 | F/250/1415 | Information relating to unclaimed business rate credit balances including write ons | Revenues | 11 | Yes – link to website given plus Section 22 exemption noted (information for future publication) |
| 10/09/14 | F/251/1415 | List of businesses that have become liable for non domestic rates from 31st Aug to 15th Sept 2014 | Customer Service & Improvement (Revenues) | 19 | Yes - given link to website |
| 11/09/14 | F/252/1415 | Information for new business rates liabilities from 1st March 2014 to present | Customer Service & Improvement (Revenues) | 2 | Yes - given link to website |
| 12/09/14 | F/253/1415 | Information on staff wearing Body Worn Video Cameras with audio recording facilities | Environmental Health (Residential), Housing | 10 | Yes |
| 12/09/14 | F/254/1415 | Information on unclaimed business rate credit balances and value of write backs | Revenues | 9 | Yes - given link to website |
| 12/09/14 | F/255/1415 | Information on training and development support | Human Resources & Payroll | 10 | Yes |
| 12/09/14 | F/256/1415 | Information on all businesses that have/have not received SBBR from April 1st 2010 and level of relief | Revenues | 7 | Yes with redactions for personal information |
| 15/09/14 | F/257/1415 | Information on repairs service (operatives) for council owned properties | Housing | 11 | Partially, some information not held |
| 16/09/14 | F/258/1415 | Information on how many occasions BDC has invoked powers of the RIPA during 2011/12, 2012/13 and 2013/14 | HR & Payroll, Legal, Community Safety, Environmental Health, Planning, Housing, Benefits | 10 | Yes |

| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
|------------------|-------------|--|---|-------------------------------------|---|
| 17/09/14 | F/259/1415 | Information on monies paid to various companies in 11/12,12/13 and 13/14 | Finance | 14 | Partially some information not held |
| 17/09/14 | F/260/1415 | Information on community grants and engagement | Customer Service & Improvement | 9 | Partially, some information not held |
| 17/09/14 | F/261/1415 | Information on councillors who have been issued with reminders/court summons for late payment of council tax for 2013/14 tax years | Revenues | 9 | Yes |
| 18/09/14 | F/262/1415 | List of all individual teams within Revenues and Benefits including names and contact numbers of managers | Customer Service & Improvement | 3 | Yes - given link to website |
| 18/09/14 | F/263/1415 | Information on agency use | Revenues, Benefits | 8 | Yes |
| 19/09/14 | F/264/1415 | Information on 16-17 year olds that find themselves homeless | Housing | 7 | Partially, some information not held |
| 19/09/14 | F/265/1415 | Information on imposing unlawful costs - non domestic rates enforcement | Revenues | 15 | Yes |
| 22/09/10 | F/266/12415 | Information on business directory and additional information on public health funerals other than what is on website | Customer Service & Improvement , Environmental Health (Residential) | 14 | Partially, some information not held, some information on website |
| 22/09/14 | F/267/1415 | Papers, minutes and agendas for all remuneration and audit committee meetings from 2005/06 | Human Resources & Payroll, Customer Service & Improvement | 7 | Yes - given link to website |
| 23/09/14 | F/268/1415 | Information on data loss and security breaches | Customer Service & Improvement | 14 | Partially, some information not held |

| | | Table B - Freedom of Information | Requests by d | ate | |
|------------------|------------|--|---|-------------------------------------|--------------------------------------|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released |
| 23/09/14 | F/269/1415 | Information on issuing of licences for Hackney and Private Hire drivers | Environmental Health (Licensing) | 20 | Yes |
| 23/09/14 | F/270/1415 | Details of commercial properties which have a rateable value of up to £12,000 and which are eligible for but have not received SBRR to date | Revenues | 14 | Yes |
| 23/09/14 | F/271/1415 | Details of commercial properties that to date have a credit listed on their account to the value of £1000 and above | Customer Service & Improvement (Revenues) | 3 | Yes - given link to website |
| 24/09/14 | F/272/1415 | List of charity shops/registered charities that have become liable for business rates for the period between 01/07/14 to 23/09/14 | Revenues | 13 | Yes - given link to website |
| 26/09/14 | F/273/1415 | Section 106 payments received from Keepmoat Homes for the Church Drive (Model Village) Development, how payments were used and any remaining monies | Planning | 17 | Yes |
| 29/09/14 | F/274/1415 | Confirmation on the final sum at which sale of Sherwood Lodge was completed, also for Kitchen Croft and associated land | Legal | 16 | Yes |
| 30/09/14 | F/275/1415 | Information on taxi licensing | Environmental Health (Licensing) | 15 | Partially, some information not held |
| 30/09/14 | F/276/1415 | List of items with a value of over £50 which have been taken without authorisation from the council in each of last three years | Finance | 15 | Yes |

| | Table C - Environmental Information Regulations Requests by date | | | | | | |
|------------------|--|--|---|-------------------------------------|--------------------------------------|--|--|
| Date Received | Reference | Summary of Request | Information provided by | No of work days to process | Information released | | |
| 20/05/14 | E/06/1415 | What is our town's overall DPD (Development Plan Document) | Planning | 10 | Yes | | |
| 20/05/14 | E/07/1415 | Details of all A2 installations and Part B permits in relation to LA-PPC and LA -IPPC processes (Local Authority Pollution Prevention Control) | Environmental Health (Commercial) | 13 | Yes | | |
| 25/06/14 | E/12/1415 | Information on any private groundwater abstractions which are present within 1 km radius for NGR SK 44674 60236 Shell Chesterfield North, M1 Junction 28-29 Tibshelf Derbyshire DE55 5TZ | Environmental Health (Commercial) | 19 | No information held | | |
| 11/07/14 | E/15/1415 | Copy of the NLUD-PDL data submitted to Central Government by BDC for 2011, 2012, 2013 and 2014 | Planning | 14 | Partially, some information not held | | |
| 18/09/14 | E/30/1415 | Information on air quality laws under discretionary power in Part 2 of the Localism Act | Environmental Health (Commercial) | 16 | No information held | | |